



Windlesham Village Infant School New Parent Information

Welcome to our school, we are busy preparing for your child to start with us in September. Alongside this letter are details of when your home visit will be where Miss Leggett comes to meet you and your child in their home setting.

We use Arbor as our main method of communication and an email link will be sent to you this week for you to set up your parent/guardian account. We ask that you activate this by Monday 1st June 2026 as further enrolment information will be sent and continually afterwards comms will be via Arbor.

With this letter you will receive details of your home visit by Miss Leggett and also the Home School Agreement x 2 copies (enclosed with this letter). Retain 1 copy and return 1 copy please, this can be given to Miss Leggett or returned to the school office between now and the start of term.

Below details the information/forms you will receive, please note these can only be sent when your parent/guardian account is active.

Information/Forms:

1. Register of Parents Form - link to Microsoft Form will be sent on Monday 1st June 2026. We request this is completed by Friday 26th June 2026 at the latest so that we can enrol your child in a timely manner.
2. Privacy Notice – this is for your reference.
3. Free School Meal & Pupil Premium Application Form (to follow).
With effect from September 2026 the Department for Education has introduced significant changes and new eligibility criteria meaning that more families will now be eligible than under the previous scheme. The DfE guidance is still being issued to schools as soon as we receive the information needed, we will forward an application form for completion. We request that you complete and return this form.

Further possible forms to complete:

- Special Diet Request Form (we will be in touch after receiving your completed Register of Parents form, if this is needed).
- Medication Request Form (we will be in touch after receiving your completed Register of Parents form, if this is needed).

Please also bring in your child's birth certificate for age verification. This needs to be done before your child starts school, or it can be shown to Miss Leggett at the home visit.

Useful information Further information will be sent shortly and will also soon be available to view/download from our website www.windlesham.surrey.sch.uk Home/Parents/New parent Induction Pack.

- Parent Information Pack
- Cool Milk information
- PMG school uniform list
- Sample school meals menu
- Special Diet Request Form
- Free School Meal & Pupil Premium Application Form
- Wrap-Around Child Care and After-School Clubs

The School Office is open between 8.15am - 3.15pm, Monday to Friday, term only. Mrs Baker and Mrs Harkness run the school office. For any queries, please call 01276 472212 or email: school@wvi.tamat.org.uk.