



Windlesham Village Infant School Contingency Plan for Remote Learning

Introduction	<p>Pupils in an infant school learn by doing and need first-hand experiences. Much of their learning is achieved by talking. Feedback from parents and carers regarding our remote learning during lockdown told us that most appreciated a mixture of online and activity-based learning and we recognise that there can be difficulties in all family members being able to use a device all at the same time. Feedback gained during lock down has helped us to design our contingency plan going forward. We will not be using live lessons for safeguarding reasons. Work will be set using planning grids which will be available on our website. Where possible, teaching slides will be used to help guide you through the key teaching points before an activity is set. We will aim to give core lessons in reading, writing, maths and phonics, as well as additional lessons from other areas of the curriculum and where possible, these lessons will be linked by a theme or a topic, just as they would be in school. If only one family is self-isolating, this planning will be sent directly by email.</p>
To enable teaching and learning to continue as effectively as possible during the need for remote learning:	<ul style="list-style-type: none">• Yr 1 and 2: We will make daily contact with children via Purple Mash; this might be in the form of a recorded, spoken comment, sticker or a typed message. We will begin to use Purple Mash for some Home Learning tasks. For Yr R, we will communicate by email.• We will not use live lessons but provide frequent and clear explanations of new content using high quality resources and pre-recorded videos where necessary.• Monitor the phone logs to ensure families are called regularly and any issues are followed up• Monitor the engagement of pupils' learning; if 'To do' lists are not completed on Purple Mash or we don't receive an email using the class email address, we will reach out to families to ask how things are going.• Communicate regularly with families through social media, Weekly Newsletters and phone calls• We will use class emails for communication with teachers; any teacher can open any class' email and respond: kingfisher@wvi.tamat.org.uk owl@wvi.tamat.org.uk swan@wvi.tamat.org.uk puffin@wvi.tamat.org.uk <p>Please note these emails will only be used during a lock down or when bubbles are asked to self-isolate.</p> <ul style="list-style-type: none">• Maths learning will be based on White Rose Maths for each year group• ERIC (Everyone Reading in Class) will link to writing tasks for Years 1 and 2
Our staff will:	<ul style="list-style-type: none">• We will provide a suggested weekly timetable for pupils• Planning, learning activities and tasks will be shared on the website, in the Learning section, under 'Home Learning'• Teachers will aim to provide feedback to pupils daily whilst they are working at home, using Purple Mash or email, if staffing capacity permits; staff may have to work with a partner to achieve this, meaning someone other than the class teacher is providing feedback/making contact• Contact and talk to each pupil at least once a fortnight
Our pupils will be expected to:	<ul style="list-style-type: none">• Complete the learning set by their teacher each day and upload their learning as requested by the teacher – we will ask for a photograph/video of a specific piece (we recommend the app Office Lens to share photos of writing easily)



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	<ul style="list-style-type: none">• Use online resources such as Bug Club and any other resources provided by the school• Home Learning is not an option; it's crucial during lockdown/self-isolation/quarantine if a child is well enough, they continue with their learning
Parents are responsible for:	<ul style="list-style-type: none">• Set a clear routine with each child using the timetable and the daily learning set• Read all communications that come out from the school to ensure they are fully aware and up to date with news.• Support their children to complete all of the learning set• Liaise with school staff and seek support on behalf of their child when needed, with class teacher via email• Ensure courtesy and politeness to any member of staff within any communication• Provide access to the learning offered for their children• Support their children by emailing the teacher pictures of completed work for assessment and feedback; the teacher will specify which work is to be shared
How to access work	<ul style="list-style-type: none">• Planning, learning activities and tasks will be shared on the website, in the Learning section, under 'Home Learning'• Look for your class name and/or year group for the correct planning• The relevant folder will show the date, so you know which week of planning to follow• Paper copies available on request
Vulnerable and Key Workers	In light of a bubble or whole school closure the school will be open for Key Worker children and vulnerable children. They will be placed into Bubbles with 2 consistent members of staff. In school they will complete all remote learning set by their class teachers.
Communication <i>Outline here how the school will communicate with pupils and parents</i>	<ul style="list-style-type: none">• Parentmail• Website• Purple Mash and Class emails to communicate with children• A 'phonecall; please note that 'private number' or 'caller ID withheld' might display if a member of staff is calling from home or using their personal mobile phone.• We will offer a Zoom call for a group of children on a Monday to 'catch up' and motivate the children for their week of learning at home. Any issues will need to be raised by email and in the personal 'phonecall, rather than during the group Zoom.